

**MINUTES OF  
BOARD OF COUNTY COMMISSIONERS  
BRADFORD COUNTY, FLORIDA  
REGULAR SCHEDULED MEETING 9:30 A.M.  
MONDAY, FEBRUARY 1, 2016**

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The Bradford County Board of County Commissioners convened in a regular meeting on Monday, February 1, 2016, at 9:30 a.m., in the County Commission Chambers at 945 North Temple Avenue, Starke, Florida.

**PRESENT:** Chairman Lewis, Commissioner Sellars, Commissioner Thompson, Commissioner Riddick and Commissioner Chandler.

**ALSO PRESENT:** Brad Carter, County Manager; Rachel Rhoden, Deputy County Manager, Will Sexton, County Attorney, Ray Norman, Clerk of Courts, Jim Farrell, Finance Director; Marlene Stafford, Deputy Clerk; Brian Johns, Emergency Management Director; Dean Bennett, Facility Maintenance Director; Paul Funderburk, Road Superintendent; Pam Whittle, Chamber President; Kelly Canady, Community Development Director; Bennie Jackson, Solid Waste Director; Allen Parrish, Emergency Medical Services Director; Capt. Ron Johnson, EMS, Mark Crawford, Press; Teresa Phillips, Tax Collector; Jerome Kelley, County Engineer; Capt. Starling, Jail Administrator; and Robert Perone, Library Director.

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**CALLED TO ORDER:** Chairman Lewis called the meeting to order at 9:35 a.m.

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**PUBLIC COMMENTS:** None.

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**PAYMENT OF BILLS--CHAIRMAN LEWIS:**

Chairman Lewis advised that he reviewed the bills and recommends them for payment.

*Commissioner Chandler moved, seconded by Commissioner Sellars, and **carried 5-0, to approve payment of the bills as reviewed.***

(A copy of the Distribution List is on file in the Finance Department of the Office of the Clerk of Courts.)

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**CONSIDER APPROVAL OF TDC FUNDING REQUEST BY THE BRADFORD COUNTY FAIR ASSOCIATION FOR A COMMERCIAL AD IN THE AMOUNT OF \$7,500 (TDC Approved on 01-21-16)--PAM WHITTLE, Chamber President:**

Chairman Lewis recognized Ms. Whittle, who presented the funding request for consideration.

*Commissioner Sellars moved, seconded by Commissioner Thompson, and carried 5-0, to approve the [TDC Funding Request](#) submitted by the Bradford County Fair Association, as presented.*

Ms. Whittle announced the Annual Chamber Banquet, Saturday, February 6. Commissioner Chandler is being presented a special award in appreciation for his service on the WorkForce Board. Commissioner Chandler has served on the WorkForce Board since 2005 and has represented the County well. Governor Scott has restructured the WorkForce Board, eliminating elected officials.

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**COUNTY ATTORNEY REPORTS--WILL SEXTON:**

**A. RESOLUTION--APPROVING A SETTLEMENT IN THE CASE UNITED STATES OF AMERICAN, ET AL EX REL PEREZ V. STERICYCLE, INC. (\$14,311.24):**

Mr. Sexton presented the resolution for consideration. He read the title into the record. The resolution approves the settlement reached in a class action lawsuit and accepts \$14,311.24 as Bradford County's share, for which Bradford County was allegedly overcharged for services rendered by Stericycle, Inc.

*Commissioner Sellars moved, seconded by Commissioner Chandler, and carried 5-0, to adopt the Resolution as presented. (The [Resolution was assigned No. 2016-02.](#))*

**B. RESOLUTION--APPROVING THE LOCAL HOUSING ASSISTANCE PLAN, AS AMENDED:**

Mr. Sexton presented the resolution for consideration. He read the title into the record. The amended LHAP plan was actually approve at the last Commission meeting. However, the amendment requires a resolution.

*Commissioner Sellars moved, seconded by Commissioner Thompson, and carried 5-0, to adopt the Resolution as presented. (The [Resolution was assigned No. 2016-03.](#))*

**SHERIFF REPORTS--GORDON SMITH:**

On behalf of Sheriff Smith, Capt. Starling presented the following IGCf Expenditure Requests for consideration (IGCF Approved 01-29-16):

**A. CTS AMERICA ANNUAL MAINTENANCE FEE FOR THE STARKE POLICE DEPARTMENT--\$4,890.00**

*Commissioner Thompson moved, seconded by Commissioner Riddick, and carried 5-0, to approve the IGCF Expenditure Request of \$4,890.00 as presented.*

**B. CTS AMERICA ANNUAL MAINTENANCE FEE FOR THE LAWTEY POLICE DEPARTMENT--\$5,200.00**

*Commissioner Thompson moved, seconded by Commissioner Sellars, and carried 5-0, to approve the IGCF Expenditure Request of \$5,200.00 as presented.*

**C. CTS AMERICA ANNUAL MAINTENANCE FEE FOR THE BRADFORD COUNTY SHERIFF'S DEPARTMENT--\$41,583.35**

*Commissioner Sellars moved, seconded by Commissioner Thompson, and carried 5-0, to approve the IGCF Expenditure Request of \$41,583.35 as presented.*

**D. HASTY'S COMMUNICATIONS FOR RADIO REPAIR--\$850.00**

*Commissioner Chandler moved, seconded by Commissioner Sellars, and carried 5-0, to approve the IGCF Expenditure Request of \$850.00 as presented.*

**E. HASTY'S COMMUNICATIONS FOR RADIO PARTS--\$96.00**

*Commissioner Chandler moved, seconded by Commissioner Sellars, and carried 5-0, to approve the IGCF Expenditure Request of \$96.00 as presented.*

**F. HASTY'S COMMUNICATIONS FOR RADIO PART--\$8.13**

*Commissioner Thompson moved, seconded by Commissioner Riddick and carried 5-0, to approve the IGCF Expenditure Request of \$8.13 as requested.*

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**CLERK REPORTS--RAY NORMAN:** None.

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**COUNTY MANAGER REPORTS--BRAD CARTER:**

**A. CONSIDER APPROVAL FO THE FOLLOWING ROAD PROJECT SUBMITTALS  
UNDER THE DEPARTMENT OF TRANSPORTATION LOCAL GOVERNMENT  
PROGRAM FY-2020--JEROME KELLEY, County Engineer**

- **SCRAP**
  - 1. NW CR225 (SR200 to SR16) **District 2**
  - 2. SE CR325 (2nd Phase--SE CR18 to Alachua Co. Line) **District 4**  
Option: If SE CR325 is funded in next years cycle,  
SE 49th Ave. would replace SE CR325
- **SCOP**
  - 1. Carter Road (NE 227th St. and NE 6th Ave (Cont. Loop) **District 1**
  - 2. NW 177th (Pleasant Grove Road-Between CR229 & SR16) **District 3**
- **CIGP**
  - 1. SE 11th Ave (SE CR18 to SE SR100) **District 4**
  - 2. SW CR237 (SW SR18 to Alachua Co. Line) **District 5**

Mr. Kelley presented the proposed road project list. The six roads listed for consideration are for the FDOT funding year 2020. Regarding SE CR325 under SCRAP, the reason it is listed as the "2nd Phase", is that the first phase is approved for next year, but only approved for about 2/3 of the required amount. The 2nd Phase would cover the remaining funds necessary to complete the project. The County is working with FDOT trying to get funding for the full amount in next years' cycle. If that transpires, then this request would go away, and SE 49th Avenue would replace it.

Regarding NW 75<sup>th</sup> St. (between CR225 and 180th), under SCOP is replaced with NW 177<sup>th</sup> (Pleasant Grove Road (between CR229 and SR16.)

After some discussion regarding Carter Road, *Commissioner Chandler moved, seconded by Commissioner Sellars, and carried 5-0, to approve the list as amended.*

**B. BID AWARD FOR WIDENING AND RESURFACING OF SW 104th AVE. (From SW CR18 to End of Section)--JEROME KELLEY, County Engineer**

Mr. Kelley advised that bids were received Friday, January 29, and are still being evaluated. He asked that this item be postponed until the mid-month meeting of February 18.

**C. CONSIDER APPROVAL OF A CITIZEN REFUND REQUEST IN THE AMOUNT OF  
\$200.00 FOR A ZONING TEMPORARY USE PERMIT--RANDY ANDREWS, Zoning  
Director**

Mr. Carter presented the request for consideration.

*Commissioner Chandler moved, seconded by Commissioner Riddick, and carried 5-0, to approve the [refund as requested.](#)*

**D. REQUEST PERMISSION TO APPLY FOR AN ASSISTANCE TO FIREFIGHTER GRANT FOR A REGIONAL 800mhz RADIO SYSTEM (Includes all County VFD and EMS). GRANT TOTAL NOT TO EXCEED \$430,000 (10% County Match not to exceed \$43,000.)--BRIAN JOHNS, Emergency Management Director**

Mr. Johns presented the grant application for consideration. If the grant is approved, he will go before the IGCf committee and request funding for the \$43,000.00 match requirement.

*Commissioner Sellars moved, seconded by Commissioner Riddick, and carried 5-0, to approve the grant application as presented.*

**E. REQUEST PERMISSION TO APPLY FOR AN ASSISTANCE TO FIREFIGHTER GRANT FOR A TANKER TRUCK FOR STATION 3-NEW RIVER VFD. GRANT TOTAL \$350,000.00 (5% County Match - \$17,500.)--BRIAN JOHNS, Emergency Management Director**

Mr. Johns presented the grant application for consideration. The match requirement is in the budget.

*Commissioner Chandler moved, seconded by Commissioner Sellars, and carried 5-0, to approve the grant application as presented.*

**F. REQUEST PERMISSION TO APPLY FOR A FLORIDA FOREST SERVICE GRANT FOR STATION 2-THERESSA VFD FOR PERSONAL PROTECTIVE EQUIPMENT AND FIREFIGHTER EQUIPMENT. GRANT TOTAL NOT TO EXCEED \$11,000.00 (50% County Match not to Exceed \$5,500.00)--BRIAN JOHNS, Emergency Management Director**

Mr. Johns presented the grant application for consideration. (The match requirement for items F-K is in the budget.)

*Commissioner Sellars moved, seconded by Commissioner Chandler, and carried 5-0, to approve the grant application as presented.*

**G. REQUEST PERMISSION TO APPLY FOR A FLORIDA FOREST SERVICE GRANT FOR STATION 3-NEW RIVER VFD FOR PERSONAL PROTECTIVE EQUIPMENT AND FIREFIGHTER EQUIPMENT. GRANT TOTAL NOT TO EXCEED \$11,000.00 (50% County Match not to Exceed \$5,500.00)--BRIAN JOHNS, Emergency Management Director:**

Mr. Johns presented the grant application for consideration.

*Commissioner Chandler moved, seconded by Commissioner Sellars, and carried 5-0, to approve the grant application as presented.*

- H. REQUEST PERMISSION TO APPLY FOR A FLORIDA FOREST SERVICE GRANT FOR STATION 4-HEILBRONN SPRINGS VFD FOR PERSONAL PROTECTIVE EQUIPMENT AND FIREFIGHTER EQUIPMENT. GRANT TOTAL NOT TO EXCEED \$11,000.00 (50% County Match not to Exceed \$5,500.00)--BRIAN JOHNS, Emergency Management Director:**

Mr. Johns presented the grant application for consideration.

*Commissioner Sellars moved, seconded by Commissioner Thompson, and carried 5-0, to approve the grant application as presented.*

- I. REQUEST PERMISSION TO APPLY FOR A FLORIDA FOREST SERVICE GRANT FOR STATION 5-LAWTEY VFD FOR PERSONAL PROTECTIVE EQUIPMENT AND FIREFIGHTER EQUIPMENT. GRANT TOTAL NOT TO EXCEED \$11,000.00 (50% County Match not to Exceed \$5,500.00)--BRIAN JOHNS, Emergency Management Director:**

Mr. Johns presented the grant application for consideration.

*Commissioner Sellars moved, seconded by Commissioner Chandler, and carried 5-0, to approve the grant application as presented.*

- J. REQUEST PERMISSION TO APPLY FOR A FLORIDA FOREST SERVICE GRANT FOR STATION 8-BROOKER VFD FOR PERSONAL PROTECTIVE EQUIPMENT AND FIREFIGHTER EQUIPMENT. GRANT TOTAL NOT TO EXCEED \$11,000.00 (50% County Match not to Exceed \$5,500.00)--BRIAN JOHNS, Emergency Management Director:**

Mr. Johns presented the grant application for consideration.

*Commissioner Sellars moved, seconded by Commissioner Riddick, and carried 5-0, to approve the grant application as presented.*

- K. REQUEST PERMISSION TO APPLY FOR A FLORIDA FOREST SERVICE GRANT FOR STATION 9-Sampson City VFD FOR PERSONAL PROTECTIVE EQUIPMENT AND FIREFIGHTER EQUIPMENT. GRANT TOTAL NOT TO EXCEED \$11,000.00 (50% County Match not to Exceed \$5,500.00)--BRIAN JOHNS, Emergency Management Director:**

Mr. Johns presented the grant application for consideration.

*Commissioner Sellars moved, seconded by Commissioner Riddick, and carried 5-0, to approve the grant application as presented.*

**COMMISSIONERS' COMMENTS:**

**Commissioner Chandler commented on the following:**

- Expressed appreciation to the Chamber of Commerce, the County Commission and to CareerSource for the opportunity and privilege to serve on the Board; he will continue to serve in whatever manner possible.

**Commissioner Sellars commented on the following:**

- Congratulated Commissioner Chandler for being recognized for the work he has done with CareerSource (WorkForce); it is well deserved. He has represented Bradford County well. She hopes Bradford County will take advantage of the sources provided by CareerSource.

Commissioner Chandler advised that Mr. Carter and Ms. Rhoden are trying to help out as much as possible.

**Commissioner Riddick commented on the following:**

- Echoed Commissioner Sellars regarding Commissioner Chandler.
- Addressed the garbage on the sides of the road on CR18 and CR227. He receives more calls concerning garbage more than anything else. He will meet with the Sheriff to see if anything can be done to identify the responsible party(ies) and hold them accountable, maybe implementing fines or making them clean up trash along the roads.

Capt. Starling advised that the work crew tries to look for addresses in the garbage that they find. When they do, they confront the responsible party and give them a warning. They usually do not have repeat offenders.

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**CHAIRMAN COMMENTS--EDDIE J. LEWIS:**

- Congratulated Commissioner Chandler for being recognized for the work he has done with CareerSource.
- Garbage is a constant problem at Sampson Trussel Road.

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**ADJOURN:** There being no further business, the meeting adjourned at 10:05 a.m.

**BOARD OF COUNTY COMMISSIONERS  
BRADFORD COUNTY, FLORIDA**

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**EDDIE J. LEWIS, CHAIRMAN**

**ATTEST:** \_\_\_\_\_  
**RAY NORMAN, CLERK TO THE BOARD**

Minutes prepared by Marlene Stafford, Deputy Clerk

**Minutes approved by BOCC at the Regular Scheduled Meeting of** \_\_\_\_\_